Mailing List Exchange Policy Statement

Out of concern for sensitive issues of confidentiality and operating within federal nonprofit laws and regulations, the Utah Humanities adopts a mailing list policy that directs the exchange of names and addresses as follows:

Utah Humanities

- Upon request, Utah Humanities may give part of its mailing list directly to a mailing house for a one time use, excluding current donors and potential donors. Lists requests will be considered from organizations whose mission advances the humanities, or contributes to Utah’s cultural community.
- In fulfillment of an exchange agreement with another organization whose mission advances the humanities, or contributes to Utah’s cultural community, Utah Humanities may give part of its mailing list directly to a mailing house for one time use, excluding current donors and potential donors.
- Credit needs to be given to Utah Humanities Council for our assistance in print or on the organization’s website.
- All mailing lists are subject to further revision based on input from Utah Humanities staff.

Under no circumstances may Utah Humanities...

- Give the names of any of our current or prospective donors;
- Give the names from our database directly to any organization. All mailing lists will be sent directly to the mailing house for a one time use;
- Give or sell any portion of Utah Humanities mailing list to any profit-making entity;
- Provide names and addresses of individuals who have requested anonymity or asked that their information not be shared;
- Provide any portion of Utah Humanities mailing list for use by any politically affiliated group or organization; and
- Otherwise carry out a mailing list exchange agreement or provide its mailing list
• To another entity that may jeopardize its 501(c)(3) nonprofit status, or
• Sell or lease its list of Combined Federal Campaign contributors