



**Financial Statements and Single Audit Reports  
As of and for the Years Ended October 31, 2013 and 2012**

**Together with Independent Auditors' Reports**



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BUSINESS ADVISORS AND  
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## INDEPENDENT AUDITORS' REPORT

### To the Board of Directors Utah Humanities Council

#### Report on the Financial Statements

We have audited the accompanying financial statements of Utah Humanities Council (the Council), a nonprofit organization, which comprise the statements of financial position as of October 31, 2013 and 2012, the related statements of activities and cash flows for the years then ended, and the related notes to financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Utah Humanities Council as of October 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

**Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the financial statements of Utah Humanities Council as a whole. The accompanying schedule of expenditures of federal awards for the year ended October 31, 2013 as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated February 12, 2014, on our consideration of Utah Humanities Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Utah Humanities Council's internal control over financial reporting and compliance.

*Tanner LLC*

February 12, 2014



**UTAH HUMANITIES COUNCIL**  
Statements of Financial Position

**October 31,**

<b><u>Assets</u></b>	<b><u>2013</u></b>	<b><u>2012</u></b>
Cash and cash equivalents	\$ 620,193	\$ 537,904
Investments	644,355	616,933
Grants receivable	615,640	401,827
Prepaid expenses and other assets	182	1,050
Furniture and equipment, net of accumulated depreciation of \$20,405 and \$18,518, respectively	5,869	4,678
Investments restricted for endowments	207,009	207,009
<b>Total assets</b>	<b>\$ 2,093,248</b>	<b>\$ 1,769,401</b>
 <b><u>Liabilities and Net Assets</u></b>		
Liabilities:		
Accounts payable and accrued liabilities	\$ 95,349	\$ 54,491
Regrants payable	33,356	10,771
Deferred revenue	-	22,020
<b>Total liabilities</b>	<b>128,705</b>	<b>87,282</b>
Commitments		
Net assets:		
Unrestricted:		
Designated	529,297	508,842
Undesignated	646,691	556,249
Temporarily restricted	581,546	410,019
Permanently restricted	207,009	207,009
<b>Total net assets</b>	<b>1,964,543</b>	<b>1,682,119</b>
<b>Total liabilities and net assets</b>	<b>\$ 2,093,248</b>	<b>\$ 1,769,401</b>



UTAH HUMANITIES COUNCIL  
Statements of Activities

Years Ended October 31,

	<u>2013</u>	<u>2012</u>
<b>Change in unrestricted net assets:</b>		
Support and revenue:		
Government and other grants	\$ 764,698	\$ 783,839
Contributions	73,752	48,092
Other, including investment income	31,590	18,315
	<u>870,040</u>	<u>850,246</u>
Total unrestricted support and revenue		
Net assets released from restrictions	<u>232,211</u>	<u>346,534</u>
Total unrestricted support and revenue and reclassifications	<u>1,102,251</u>	<u>1,196,780</u>
Expenses:		
Program services:		
Program expenses	584,443	644,159
Regrants	56,805	41,515
Fellowships	7,200	4,701
Supporting services:		
Management and general	152,862	146,698
Public relations	48,233	37,660
Fund-raising	141,811	135,482
	<u>991,354</u>	<u>1,010,215</u>
Total expenses		
Increase in unrestricted net assets	<u>110,897</u>	<u>186,565</u>
<b>Change in temporarily restricted net assets:</b>		
Government and other grants	170,572	111,216
Contributions and restricted earnings	233,166	166,903
Net assets released from restrictions	<u>(232,211)</u>	<u>(346,534)</u>
Increase (decrease) in temporarily restricted net assets	<u>171,527</u>	<u>(68,415)</u>
Increase in net assets	282,424	118,150
Net assets, beginning of year	<u>1,682,119</u>	<u>1,563,969</u>
Net assets, end of year	<u>\$ 1,964,543</u>	<u>\$ 1,682,119</u>



**UTAH HUMANITIES COUNCIL**  
**Statements of Cash Flows**

**Years Ended October 31,**

	<u>2013</u>	<u>2012</u>
<b>Cash flows from operating activities:</b>		
Increase in net assets	\$ 282,424	\$ 118,150
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	1,887	1,289
Net unrealized and realized gains on investments	(29,176)	(16,349)
Decrease (increase) in:		
Grants receivable	(213,813)	24,845
Prepaid expenses and other assets	868	1,144
Increase (decrease) in:		
Accounts payable and accrued liabilities	40,858	(6,793)
Regrants payable	22,585	(15,179)
Deferred revenue	<u>(22,020)</u>	<u>(21,655)</u>
Net cash provided by operating activities	<u>83,613</u>	<u>85,452</u>
<b>Cash flows from investing activities:</b>		
Purchases of furniture and equipment	(3,078)	(2,099)
Change in investments	<u>1,754</u>	<u>(50,636)</u>
Net cash used in investing activities	<u>(1,324)</u>	<u>(52,735)</u>
<b>Cash flows from financing activities:</b>	<u>-</u>	<u>-</u>
Net change in cash and cash equivalents	82,289	32,717
Cash and cash equivalents at beginning of year	<u>537,904</u>	<u>505,187</u>
Cash and cash equivalents at end of year	<u>\$ 620,193</u>	<u>\$ 537,904</u>



**1. Organization and Summary of Significant Accounting Policies**

***Organization***

Utah Humanities Council (the Council) is a not-for-profit corporation supported through corporate, foundation and private gifts, and grants from the National Endowment for the Humanities (NEH), the State of Utah, the Institute of Museum and Library Services, the Salt Lake County Zoo, Arts and Parks (ZAP) Program, and other government programs for the purpose of empowering individuals and groups to improve their communities through active engagement in the humanities.

***Financial Statement Presentation***

The Council reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

***Concentrations of Credit Risk***

A substantial portion of the Council's revenues and receivables are from federal and local government sources (NEH and ZAP). The Council had a receivable of \$422,950 and \$294,570 from NEH and a receivable of \$147,982 and \$39,594 from ZAP at October 31, 2013 and 2012, respectively.

The Council maintains cash in bank deposit accounts which, at times, exceed federally insured limits. As of October 31, 2013, the Council had \$146,886 of cash and cash equivalents that exceeded federally insured limits. To date, the Council has not experienced a loss of or lack of access to its invested cash or cash equivalents; however, no assurance can be provided that access to the Council's cash and cash equivalents will not be impacted by adverse conditions in the financial markets.

***Cash and Cash Equivalents***

For purposes of the statements of cash flows, the Council considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents. However, investments of all types held in brokerage accounts have been classified as investments by the Council.

***Investments***

Investments are reported at fair value in the statements of financial position. Unrealized gains and losses are included in the change in net assets.



1. **Organization and Summary of Significant Accounting Policies**  
*Continued*

***Investments Restricted for Endowments***

Investments restricted for endowments at the request of the donor represent permanently restricted investments held in endowment funds. Investments restricted for endowments were invested in money market funds, certificates of deposit, and in cash and cash equivalents as of October 31, 2013 and 2012, respectively, and are stated at fair value.

***Grants Receivable***

Grants receivable are carried at the original grant amount less the amount of cash received from the grantor. No allowance for doubtful grants receivable was considered necessary as of October 31, 2013 and 2012.

***Furniture and Equipment***

Furniture and equipment purchased by the Council are capitalized at cost. The fair value of donated furniture and equipment is similarly capitalized. Depreciation expense is computed on the straight-line basis over the estimated useful lives of the assets. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is reflected in the statement of activities for the period. Expenditures for maintenance and repairs are charged to expense as incurred.

***Regrants Payable***

The Council receives federal money from NEH, a portion of which is granted to other organizations for use in furthering the Council's mission. Regrants payable are recorded when approved by the Board of Directors.

***Revenue Recognition and Deferred Revenue***

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.



**1. Organization and Summary of Significant Accounting Policies**  
*Continued*

**Revenue Recognition and Deferred Revenue – *Continued***

Revenue from certain contracts and grants is recognized based on services provided or reimbursable expenses incurred, depending on the terms of the contract. Deferred revenue represents amounts included in receivables or received in cash, but unearned, and is recognized in the statement of activities when earned.

***Donated Services***

No amounts have been reflected in the financial statements for donated services. The Council pays for most services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Council with specific programs and assignments. The Council estimates the value of services provided by the Board of Directors at approximately \$110,000 and \$72,000 for the years ended October 31, 2013 and 2012, respectively.

***Allocation of Expenses***

The Council's policy is to allocate various indirect expenses of administrative overhead to program services based on direct costs and other estimates.

***Income Taxes***

The Council is a qualified charitable organization under Section 501(c)(3) of the Internal Revenue Code and under State of Utah regulations, and as such, is not subject to federal or state income taxes on exempt purpose income. The Council is subject to taxation on unrelated business income, if any.

***Uncertain Tax Positions***

A liability for uncertain tax positions initially needs to be recognized in the financial statements when it is more-likely-than-not the position will not be sustained upon examination by tax authorities. As of October 31, 2013 and 2012, the Council had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. The Council is no longer subject to selection for U.S. federal and state income tax examinations by tax authorities for fiscal years before 2010.

***Subsequent Events***

The Council has evaluated events and transactions for potential recognition or disclosure through the date of the independent auditors' report, which is the date the accompanying financial statements were available to be issued.



**2. Fair Value Measurements**

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants on the measurement date. To increase the comparability of fair value measures, the following hierarchy prioritizes the inputs according to valuation methodologies used to measure fair value:

Level 1: Quoted prices (unadjusted) in active markets that are accessible at the measurement date for assets or liabilities.

Level 2: Prices that are based on inputs not quoted in active markets, but corroborated by market data.

Level 3: Unobservable inputs that are used when little or no market data is available.

Assets and liabilities measured at fair value on a recurring basis are summarized as follows:

Description	Fair Value Measurements as of October 31, 2013			
	Level 1	Level 2	Level 3	Total
<b>Assets:</b>				
<b>Investments:</b>				
Money market fund	\$ 456,993	\$ -	\$ -	\$ 456,993
Mutual funds:				
Large-cap blend	64,163	-	-	64,163
Mid-cap blend	28,086	-	-	28,086
Small-cap value	27,939	-	-	27,939
Diversified emerging markets	19,148	-	-	19,148
Corporate bonds	48,026	-	-	48,026
	644,355	-	-	644,355
<b>Investments restricted for endowments:</b>				
Money market fund	207,009	-	-	207,009
<b>Total</b>	<b>\$ 851,364</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 851,364</b>



**UTAH HUMANITIES COUNCIL**  
**Notes to Financial Statements**  
*Continued*

**2. Fair Value Measurements**  
*Continued*

Description	Fair Value Measurements as of October 31, 2012			
	Level 1	Level 2	Level 3	Total
<b>Assets:</b>				
<b>Investments:</b>				
Money market fund	\$ 408,668	\$ -	\$ -	\$ 408,668
Mutual funds:				
Large-cap blend	51,147	-	-	51,147
Mid-cap blend	20,504	-	-	20,504
Small-cap value	20,759	-	-	20,759
Diversified emerging markets	18,247	-	-	18,247
Corporate bonds	97,608	-	-	97,608
	616,933	-	-	616,933
<b>Investments restricted for endowments:</b>				
Money market fund	207,009	-	-	207,009
<b>Total</b>	<b>\$ 823,942</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 823,942</b>

**3. Designation of Unrestricted Net Assets**

The Board of Directors has designated a portion of the Council's unrestricted net assets for the purpose of funding specific programs and future operations in the event of a reduction in future revenues. Designated net assets is made up of the following as of October 31:

	2013	2012
Operating reserves	\$ 300,000	\$ 300,000
Severance funds	88,706	76,489
Long-term reserves	140,591	132,353
	<b>\$ 529,297</b>	<b>\$ 508,842</b>



**4. Restrictions on Net Assets**      Temporarily restricted net assets are available for the following programs as of October 31:

	<b>2013</b>	<b>2012</b>
Qualifying expenditures pertaining to Zoos, Arts, and Park program	\$ 172,860	\$ 85,990
Venture	136,592	151,829
Clemente/High School Venture	105,841	-
Other	71,048	46,906
Museum on Main Street	64,230	12,500
Early Childhood Education	29,071	29,071
Colton fellowship	1,904	4,904
Book Festival	-	42,181
Museum and Library Services	-	29,420
We the People	-	6,964
Oswald fellowship	-	254
	<b>\$ 581,546</b>	<b>\$ 410,019</b>

Permanently restricted net assets consist of the following as of October 31, 2013 and 2012:

Colton Endowment Fund	\$ 142,009
Oswald Endowment Fund	65,000
	<b>\$ 207,009</b>

**5. Endowments**      The Council's endowment consists of two individual funds established for specific purposes as instructed by the donors. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.



**5. Endowments**  
*Continued*

***Interpretation of Relevant Law***

The Council has interpreted the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Council classifies as permanently restricted net assets (a) the original value of gifts donated to permanent endowments, (b) the original value of subsequent gifts to permanent endowments, and (c) accumulations to permanent endowments made in accordance with the direction of the applicable donor gift instruments at the time the accumulation is added to the fund. The remaining portion of donor-restricted endowment funds that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Council in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Council considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Council and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) Other resources of the Council; and
- (7) The investment policies of the Council

***Spending Policy***

Interest earned on the market value of the endowments is appropriated for fellowship expenses.

***Return Objective and Risk Parameters***

The Council's primary investment objectives are (1) the long-term preservation of the original gift, and (2) to earn a total rate of return that exceeds the spending rate, and at the same time to perform well when compared with selected weighted market indices.



**5. Endowments**  
*Continued*

***Return Objective and Risk Parameters – Continued***

Because the Board of Directors has decided that preservation of the principal is a primary objective, endowment assets are invested in relatively secure and low-risk instruments. Investment managers are allowed to adjust allocations within a range approved by the Audit and Investment Committee of the Board of Directors in response to market conditions and requirements of the Council.

Endowment net asset composition by fund as of October 31, 2013 and 2012 is as follows:

<u>2013</u>	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Colton Endowment Fund	\$ -	\$ 1,904	\$ 142,009	\$ 143,913
Delmont Oswald Memorial Fund	-	-	65,000	65,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,904</b>	<b>\$ 207,009</b>	<b>\$ 208,913</b>
<u>2012</u>	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Colton Endowment Fund	\$ -	\$ 4,904	\$ 142,009	\$ 146,913
Delmont Oswald Memorial Fund	-	254	65,000	65,254
<b>Total</b>	<b>\$ -</b>	<b>\$ 5,158</b>	<b>\$ 207,009</b>	<b>\$ 212,167</b>

Activity in the endowment funds consisted of the following during the years ended October 31, 2013 and 2012.

<u>2013</u>	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Endowment net assets, November 1, 2012	\$ -	\$ 5,158	\$ 207,009	\$ 212,167
Investment income, net	-	16	-	16
Appropriation of endowment earnings	-	(3,270)	-	(3,270)
Endowment net assets, October 31, 2013	<b>\$ -</b>	<b>\$ 1,904</b>	<b>\$ 207,009</b>	<b>\$ 208,913</b>



**5. Endowments**    *Return Objective and Risk Parameters – Continued*  
*Continued*

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>2012</b>				
Endowment net assets, November 1, 2011	\$ -	\$ 4,944	\$ 207,009	\$ 211,953
Investment income, net	-	214	-	214
Endowment net assets, October 31, 2012	\$ -	\$ 5,158	\$ 207,009	\$ 212,167

**6. Government Grants**    Government grant revenue consists of the following for the years ended October 31:

	<b>2013</b>	<b>2012</b>
National Endowment for the Humanities grants – State Partnership	\$ 600,400	\$ 633,385
Zoo Arts and Parks funding (ZAP)	222,570	99,107
State of Utah – Appropriations	82,900	47,900
State of Utah – other	28,500	19,630
Institute of Museum and Library Services - 21 <sup>st</sup> Century Museum Professionals	900	77,383
National Endowment for the Arts	-	15,000
Other	-	2,650
	935,270	895,055
Less temporarily restricted portion	(170,572)	(111,216)
Unrestricted portion	\$ 764,698	\$ 783,839

**7. Grants from the National Endowment for the Humanities**    The Council receives significant funding in the form of grants from NEH. Such grants are authorized by NEH to be used by the Council for support of eligible projects in the humanities, for program development and for administrative costs of the Council. Such grants are for a five-year period with annual awards in the first three years. Contract Number SO-50279-08 was available for expenditures through October 31, 2012, and Contract Number SO-50448-11 is available for expenditures through October 31, 2015.



**7. Grants from the National Endowment for the Humanities**  
*Continued*

The Council held additional grants from NEH for “We the People in Utah.” Contract No. BC-50492-10 was available for expenditures through February 28, 2013. This grant was authorized by NEH to be used by the Council for support of eligible projects in the humanities related to American history.

**8. Significant Funding Sources**

During the years ended October 31, 2013 and 2012, approximately 47% and 56%, respectively, of the Council’s annual revenues were from one funding source (NEH). A second source (ZAP) provided approximately 17% and 9% of the Council’s revenues for the years ended October 31, 2013 and 2012, respectively. Future funds available from these funding sources are subject to potential reductions due to changes in governmental budget allocations and other factors.

**9. Retirement Plan**

The Council maintains a defined contribution retirement plan which covers employees meeting eligibility requirements. The Council contributes an annually determined percentage of eligible employees’ salaries to the employees’ individual accounts. Council contributions are 100% vested to the employee immediately upon participation in the plan. Retirement expense for the years ended October 31, 2013 and 2012 was approximately \$50,000 and \$42,000, respectively.

**10. Supplemental Disclosure of Cash Flow Information**

Actual amounts paid for interest and income taxes for the years ended October 31 are as follows:

	<b>2013</b>	<b>2012</b>
Interest paid	\$ -	\$ -
Income taxes paid	\$ -	\$ -



**UTAH HUMANITIES COUNCIL**  
Schedule of Expenditures of Federal Awards

Year Ended October 31, 2013

<u>Federal Grantor/ Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Federal Expenditures</u>
<b>National Foundation for the Arts and the Humanities</b>			
Promotion of the Humanities Federal – State Partnership	*45.129	SO-50279-08 and SO-50448-11	\$ 546,850
We the People in Utah	45.168	BC-50492-10	9,252
<b>Institute of Museum and Library Services</b>			
21 <sup>st</sup> Century Museum Professionals	45.307	MP-00-09- 0053-09	29,420
<b>National Endowment for the Arts</b>			
Promotion of the Arts – Grants to Organizations and Individuals	45.024	11-5200- 7155	<u>15,000</u>
			<u>\$ 600,522</u>

\*Denotes a major program

**Note 1 - Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Utah Humanities Council (the Council) and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in, the preparation of the basic financial statements.



**UTAH HUMANITIES COUNCIL**  
**Schedule of Expenditures of Federal Awards**  
*Continued*  
**Year Ended October 31, 2013**

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**Note 2 – Subrecipients**

Of the federal expenditures presented in the above schedule, the Council provided federal awards to subrecipients as follows:

<b>Federal CFDA Number</b>	<b>Program Title</b>	<b>Amount Provided to Subrecipients</b>
45.129	Promotion of the Humanities Federal – State Partnership	\$ 47,618



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**INDEPENDENT AUDITORS' REPORT  
ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

**To the Board of Directors  
Utah Humanities Council**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Utah Humanities Council (the Council), (a nonprofit organization), which comprise the statement of financial position as of October 31, 2013, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 12, 2014.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these

limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Utah Humanities Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Tanner LLC*

February 12, 2014



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BUSINESS ADVISORS AND  
CERTIFIED PUBLIC ACCOUNTANTS



## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

### **To the Board of Directors Utah Humanities Council**

#### **Report on Compliance for Each Major Federal Program**

We have audited Utah Humanities Council's (the Council) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on the Council's major federal program for the year ended October 31, 2013. The Council's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on the compliance for the Council's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on the Council's compliance.

#### **Opinion on the Major Federal Program**

In our opinion, Utah Humanities Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended October 31, 2013.

### **Report on Internal Control Over Compliance**

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Tanner LLC*

February 12, 2014



**UTAH HUMANITIES COUNCIL**  
**Schedule of Findings and Questioned Costs**

**Year Ended October 31, 2013**

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**Section I - Summary of Auditors' Results**

Financial Statements

Type of auditors' report issued: Unmodified.

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
- Significant deficiency(s) identified that are not considered to be material weaknesses?  yes  none noted
- Noncompliance material to financial statements noted?  yes  no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?  yes  no
- Significant deficiency(s) identified that are not considered to be material weaknesses?  yes  none noted

Type of auditors' report issued on compliance for major programs: Unmodified.

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?  yes  no

Identification of major program:

CFDA Number

Name of Federal Program or Cluster

45.129

Promotion of the Humanities Federal-State Partnership

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee?  yes  no



**Section II - Financial Statement Findings**

No findings were noted related to the audit of the basic financial statements.

**Section III - Federal Award Findings and Questioned Costs**

No findings or questioned costs were noted related to the audit of the major federal award program.



**UTAH HUMANITIES COUNCIL**  
**Summary Schedule of Prior Audit Findings**

**Year Ended October 31, 2013**

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There were no findings or questioned costs reported as a result of the October 31, 2012 audit.